

TUITION and CHARGES for KCTCS COLLEGES	
(See the 'Notes' sheet for a more detailed description of each item)	
In-State per Student Credit Hour (SCH)	\$125
Out-of-State Reciprocity Agreement Rate equal to In-State (SCH) Rate	\$125
Out-of-State Contiguous Counties (SCH) Rate	\$250
Out-of-State Students Enrolled in KCTCS On-Line Courses	\$125
Out-of-State Non-Reciprocity/Non-Contiguous Counties Rate (SCH)	\$425
Included in Standard Cost	
Adult Basic Learning Examination (ABLE) ¹	\$0
Certificate Charge	\$0
College Level Examination Program (CLEP) Test ¹	\$0
Compass Test ¹	\$0
Comprehensive Test of Basic Skills (CTBS) Test ¹	\$0
Diploma Charge	\$0
Nelson Denny Reading Test ¹	\$0
Proficiency Examination for Credit ¹	\$0
Test of Adult Basic Education (TABE) ¹	\$0
Work Keys Test (For students admitted to a program.) ¹	\$0
Graduation Charge	\$0
ID Badge (Initial Issue)	\$0
Lab Charge	\$0
Library/Media Access Charge	\$0
Locker Charge	\$0
Music Charge	\$0
Parking Charge	\$0
Technology Charge	\$0
Transcript (1st copy)	\$0
¹ If used for placement at the time of entrance/registration -- defined as from first day of class through the last day to	
Charges Per Term if Applicable	
Housing/Dining Charge ²	\$1,320
Health Charge ²	\$72
Security Charge ³	\$40
² Lees Campus - Hazard Community and Technical College - includes housing and one meal per day	
² Southeast Kentucky Community and Technical College	
³ Jefferson Community and Technical College Bluegrass Community and Technical College	
KY Nurse Aide and Medication Aide Charges (See section 7.9 of Business Procedures)	
KCTCS Non-Facility Sponsored Students	Regular Tuition Rate per Credit Hour
Facility Sponsored Students	\$200 Course Fee
Nurse Aide Testing -- Written & Performance	\$75
Nurse Aide Testing -- Written	\$15
Nurse Aide Testing -- Performance	\$60
Set-up Charge for On-Site Testing	\$75
Nurse Aide Methods of Instruction Training	\$175
Health Science Students	\$15 to \$75
Medication Aide Testing	\$40
Medication Aide Training	Cost Recovery
Fines	
Library Book Late Charge	\$0.10 Per Day, \$10 Maximum Fine
Library Video Late Charge	\$1 Per Day
Reserved Item, Loan in Hours	\$0.25 Per Hour, \$10 Maximum Fine
Reserved Item, Loan in Days	\$1.00 Per Day, \$10 Maximum Fine
Lost Books/Video Charge	Replacement Cost
Lost Library Card	\$3 Per Occurrence
Damage Charge - for repair, rebinding, or replacement as appropriate	Cost Recovery
Parking Violation - Parking Permit Replacement	\$10 Per Occurrence

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General Services	
Banking (BNK) Course Pass-Through Charge	\$25 Per Course
Childcare Services	Cost Recovery
Copier Services	Cost Recovery
Customized Course and/or Testing Charge	Cost Recovery
West Virginia Online consortium charge	\$12 per SCH
Diploma/Credential Replacement	\$20 Per Occurrence
General Education Diploma (GED) Transcript Charge (GED transcript requests must be directed to KYAE - https://ged.ky.gov/transcriptrequest/)	NA
ID Badge Replacement	\$10 Per Replacement
Kentucky Educational Television (KET) Charge	\$22 Per Course
Late Charge	\$50 Per Occurrence
Reinstatement Charge (to reinstate a student who is dropped for non-payment)	\$75 Per Occurrence
Liability Insurance (Health and Personal services students)	\$20 Per Year
International Travel Insurance (students studying abroad)	Cost Recovery
KCTCS Payment Plan Service Charge	\$25 per term
Returned Check Charge	\$25 Per Occurrence or fee amount as assessed by external collection agency
Live Work Shop Charge	\$25 Per Project
Stop Payment - Voided Check Charge	\$17 Per Occurrence
Tickets (Entertainment)	Face Value
Pass-through charges (Tests, immunizations, etc. required by clinical or coop sites. Each pass-through charge must be approved in advance by the KCTCS VP for Finance. Supporting documentation should be submitted with the request. This charge is for third party contracts, not for services provided directly by the college.)	Cost Recovery
SGA Voluntary Activity Charge	Cost Recovery
Consortium/transfer agreements where KCTCS students attend courses offered by other institutions but billed by KCTCS.	Cost Recovery
ABLE ⁵	\$10 Per Occurrence
ACT/SAT Test Charge ⁵	Cost Recovery
ACT/SAT Course Charge	Cost Recovery
College Level Examination Program (CLEP) Test Charge ⁵	Cost Recovery
Compass (Not part of Entrance/Placement) ⁵	\$20 Per Occurrence
GED	\$25 Per Test - \$50 Complete Test
Proctored Tests: KYVU and other proctored test for non-KCTCS classes (during regular scheduled hours of operation for the testing center) ⁸	\$25 Per Test
Proctored Tests: KCTCS classes (during regular scheduled hours of operation for the testing center)	\$ 0 Tuition Sharing
National League of Nursing (NLN) Comprehensive Test for Graduation ⁵	\$30-\$35 based on NLN membership
National League of Nursing (NLN) Pre-admission Exam for RN Program ⁵	Cost Recovery
Portfolio Review for Assessment of College Credit	\$75 Per Course
Professional Licensure/Certification Testing ⁶	Cost Recovery
Special Examination for Credit -- Written Exam ⁷	\$20 Per Occurrence
Special Examination for Credit -- Practical Exam ⁷	\$40 Per Occurrence
Sylvan ⁵	Cost Recovery
Testing - Retakes of any test	Cost Recovery
Work Keys (Persons not admitted to a program.) ⁵	Cost Recovery
Degree Verifications	\$10 Paid to the National Student Clearinghouse
Enrollment Verifications	\$5 Paid to the National Student Clearinghouse
⁵ Testing Services such as, but not limited to, ACT, SAT, CLEP, GED, etc. must be coordinated through the college's business office to ensure presenters have appropriate authorization, college access and security, liability insurance, cash handling proced	
⁶ Medical Education Development Services (MEDS), Health Education System Incorporated (HESI), and School of Nursing Learning System (SNLS), etc. used as study guides/aides are to be purchased through the local college bookstore and administered by the department.	
⁷ Course credit awarded via the test credit process, e.g., no grade will appear on the grade report.	
⁸ KCTCS students are not charged for proctored exams if it is a KCTCS course. The KCTCS college providing the proctoring service should have an agreement with the offering college (who has the tuition revenue) to share in the tuition revenue. The revenue should be transferred via journal entry.	

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Transcripts

Transcript (Additional Copies)	\$5 Per Occurrence
Transcript (On Demand)	\$7 Per Occurrence
Transcript (Faxed)	\$10 Per Occurrence

KBEMS Charges

EMT-B Charges	\$20
Recertification	\$25
Initial Certification	\$30
Application Charge	\$15
Reinstatement Charge	\$150
Advanced EMT Recertification	\$40
Advanced EMT Initial Certification	\$50
Advanced EMT Application Charge	\$10
Advanced EMT Reinstatement Charge	\$150
Advanced EMT Reciprocity/Temporary	\$125
Advanced EMT Course	\$150
Paramedic Charges	
Recertification	\$50
Initial Certification	\$65
Application Charge	\$15
Reinstatement Charge	\$150
Ambulance Charges	
Renewal License Charge	\$500 for up to five vehicles; \$30for each additional vehicle
Initial License Charge	\$2,500
Transfer Charge	\$1,500
Additions/Replacements	\$100/\$150
Deficiency Charge	\$100
ALS Providers License	\$250
Air Ambulance Service Annual License Fee	\$1,000
Air Ambulance Service Prelicense Fee	\$5,000
Air Ambulance Transfer License	\$2,500
Air Ambulance Additions/Replacement Units at Providers Base Station	\$250
Air Ambulance Reinspection Due to Deficiency	\$500
First Responders	
Recertification	\$15
Initial Certification	\$15
Application Charge	\$15
Reinstatement Charge	\$150
Fines	
Fines	Per Admin Regs
Administrative Charges	
Late Charges	\$50
Duplicate Cards	\$25
Training	
Skills Evaluation Fee	\$50
Instructor Recertification, Level I or II	\$70
Instructor Initial Certification	\$85
EMS TEI Re-licensing Fee	\$500
EMS TEI Initial Application Fee	\$500
Instructor Application Charges	\$10
Application for Reciprocity or Temporary	\$125

Notes for Tuition and Charges & Items Included in Standard Cost

All charges listed in "Items Included in Standard Cost" are considered included in the single rate of cost of attendance listed in Tuition and Fees. There is no additional charge for these items beyond what is listed at the KCTCS BOR approved tuition & charge rate provided the item is not a replacement and is taken for placement at time of entrance/registration, where entrance/registration is defined as from the first day of class for the session through the last day to enter an organized class.

Changes to charges for services to students are to be requested prior to implementation via the KCTCS Office of Budget & Financial Planning,

Service Charges

Notes

General Services

Bank Course Charge	Pass through charge of \$25 per banking (BNK) course per American Institute/Kentucky Institute of Banking.
Childcare Services	Market rate.
Library/Copier Services (per page)	\$0.10 per copy.
Customized Course Charge	Service charge that will vary with the market for course's) customized to specific needs. These courses may include but are not limited to courses for the North American Racing Academy (NARA), Microsoft Certified, and Customized Industry Training. Justification for a customized course charge may include customization of content, place, or delivery. Extraordinary cost in delivery of courses may also be considered for customized course charges.
GED Transcript and Transcript Retake	GED transcript request must be directed to KYAE https://ged.ky.gov/transcriptrequest
KET Charge	Pass-through charge assessed by KET to each college for KET courses.
Late Charge	A charge for late payments made via the college implemented payment plan, for late registration, and/or for re-instatement after cancellation for nonpayment of tuition and fees.
Liability Insurance	\$20 annually, required for health related programs, Human Services and Early Childhood Development
Payment Plan Svc. Fee	\$25 per student per term and is nonrefundable. Collected upon signing up for the plan.
Returned Check/Stop Payment Charge	Handling charge for checks returned to the college for insufficient funds.
Stop Payment/Voided Check Charge	Handling charge for stopping payment on a check or canceling and reissuing a check at student's request.
Tickets (Entertainment)	Face value of the event; including college theatrical productions, concerts, etc.
Pass-through charges	This charge may apply when a third party passes a charge on to the college for service provided the student. Example: clinical site requires the students to be immunized and the college arranges with a third party to provide the immunization to the stude

Testing Services

ACT and/or SAT Test Fee	Service charge for ACT/SAT test. The charge is at the standard rate published by ACT/SAT.
ACT/SAT Course Charge	Service charge for ACT/SAT test preparation courses.
Course Proficiency Examinations	If credit posted to term grade report, then tuition must be assessed. If posted to transcript only, then tuition is not to be assessed, e.g. treated like transfer credit using the test credit process.
Testing - Compass (Retakes - per)	All tests, regardless of type, if not included as part of placement , are per test occurrence.
Testing - GED (1st time) / Testing - GED (Retakes per) / Testing - Sylvan	The initial test for entrance and/or placement, such as Compass and ABLE, are included in the cost of attendance via tuition & charge rates if taken as placement during entrance/registration. Test retakes are per test occurrence as are ACT/SAT study cour
Professional Licensure/Certification	Charges for professional licensure/certification exams related to gaining qualifications to practice and/or perform a type of work, etc. The charge is per occurrence.
Work Keys	Market rate.

Transcripts

Transcript (Additional) Transcript (On Demand) Transcript (Faxed)	One transcript free with graduation. Thereafter, charges for additional transcript copies are per occurrence. Faxed and on demand transcripts are per occurrence.
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Miscellaneous

Miscellaneous Charges	Any miscellaneous student charges not listed on the attached schedule require prior approval of the KCTCS Office of Budget and Financial Planning.
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